

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2018/19

REGULAR ITEMS:

- Executive Committee Forward Plan
- Overview and Scrutiny Committee Work Programme 2018/19

Addition to 1 May 2018Deletion from 1 May 2018

- Enviro-Crime Report – To consider the six month update – Deferred to 12 June 2018.

Committee Date: 12 June 2018

Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Citizens' Advice Bureau Presentation.	Annual update on CAB activity in the borough.	Andy Sanders, Economic and Community Development Manager.	No.
Economic Development and Tourism Strategy.	To consider the progress made against the Economic Development and Tourism Strategy Action Plan.	Andy Sanders, Economic and Community Development Manager.	No.
Enviro-Crime Report.	To consider the annual Enviro-Crime report.	Peter Tonge, Head of Corporate Services.	Yes – Deferred from 1 May 2018 in order to provide a report with the full 2017/18 data.
Review of Communications Strategy.	To consider the progress made against the actions within the Communications Strategy.	Graeme Simpson, Head of Corporate Services.	No.

Appendix 1

Committee Date: 12 June 2018			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Performance Management – Quarter 4 and Full Year 2017/18.	To review and scrutinise the performance management information and, where appropriate, to require response or action from the Executive Committee.	Graeme Simpson, Head of Corporate Services.	No.
Corporate Policies and Strategies.	For potential review by the Overview and Scrutiny Committee during 2018/19.	Graeme Simpson, Head of Corporate Services.	No.
Gloucestershire Health and Care Overview and Scrutiny Committee Update.	To receive an update from the Council's representative on matters considered at the last meeting (8 May 2018).	N/A	No.

NB – Changes from previous work programme highlighted in bold

Appendix 1

Committee Date: 17 July 2018			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Annual Ubico Report.	To receive the annual report from Ubico.	Peter Tonge, Head of Community Services.	No - Agreed by the Overview and Scrutiny Committee at its meeting on 2 May 2017.
Scrutiny Review of Water Supply Outage Report.	To approve the Scrutiny Review of Water Supply Outage Report and to recommend it to Council for adoption.	Peter Tonge, Head of Community Services.	No.
Community Safety Partnership Update.	To consider the report on local arrangements for community safety.	Peter Tonge, Head of Community Services.	No - Agreed by Overview and Scrutiny Committee at its meeting on 6 February 2018.
Gloucestershire Health and Care Overview and Scrutiny Committee Update.	To receive an update from the Council's representative on matters considered at the last meeting (10 July 2018).	N/A	No.
Gloucestershire Police and Crime Panel Update.	To receive an update from the Council's representative on matters considered at the last meeting (13 July 2018).	N/A	No.

NB – Changes from previous work programme highlighted in bold

Appendix 1

Committee Date: 4 September 2018			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Performance Report – Quarter 1 2018/19.	To review and scrutinise the performance management information and, where appropriate, to require response or action from the Executive Committee.	Graeme Simpson, Head of Corporate Services.	No.
Complaints Report.	Annual update to provide assurance that complaints are managed effectively.	Graeme Simpson, Head of Corporate Services.	No.

NB – Changes from previous work programme highlighted in bold

Appendix 1

Committee Date: 16 October 2018			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Update from Joint Waste Team.	To receive an update from the Joint Waste Team on the business plan.	Peter Tonge, Head of Community Services.	No.
Development Services Review Update.	To consider progress against the Development Services Review Action Plan.	Annette Roberts, Head of Development Services.	No.
Housing Strategy Monitoring Report.	To consider – six month update.	Paula Baker, Housing Services Manager.	No.
Gloucestershire Health and Care Overview and Scrutiny Committee Update.	To receive an update from the Council's representative on matters considered at the last meeting (11 September 2018).	N/A	No.
Gloucestershire Police and Crime Panel Update.	To receive an update from the Council's representative on matters considered at the last meeting (14 September 2018).	N/A	No.

NB – Changes from previous work programme highlighted in bold

Appendix 1

Committee Date: 27 November 2018			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Performance Report – Quarter 2 2018/19.	To review and scrutinise the performance management information and, where appropriate, to require response or action from the Executive Committee.	Graeme Simpson, Head of Corporate Services.	No.
Disabled Facilities Grants Review Monitoring Report.	To consider - six monthly update.	Peter Tonge, Head of Community Services.	No.
Gloucestershire Health and Care Overview and Scrutiny Committee Update.	To receive an update from the Council's representative on matters considered at the last meeting (13 November 2018).	N/A	No.
Gloucestershire Police and Crime Panel Update.	To receive an update from the Council's representative on matters considered at the last meeting (16 November 2018).	N/A	No.

NB – Changes from previous work programme highlighted in bold

Appendix 1

Committee Date: 8 January 2019			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Enviro-Crimes Update.	To consider the six month update in respect of Enviro-Crimes.	Peter Tonge, Head of Community Services.	No.
Ubico Report.	To receive a six month update from Ubico.	Peter Tonge, Head of Community Services.	No.

NB – Changes from previous work programme highlighted in bold

Appendix 1

Committee Date: 12 February 2019			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Tewkesbury Borough News Review.	To review the implementation of the recommendations arising from the Tewkesbury Borough News Review and how the arrangements had worked over the initial 12 month period.	Clare Evans, Corporate Services Manager.	No.
Annual review of the effectiveness of the Council's involvement in the Gloucestershire Health, Community and Care Overview and Scrutiny Committee.	In order to authorise payment of the Council's contribution to the running costs for the forthcoming year.	Graeme Simpson, Head of Corporate Services.	No.

NB – Changes from previous work programme highlighted in bold

Appendix 1

Committee Date: 12 March 2019			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Performance Report – Quarter 3 2018/19.	To review and scrutinise the performance management information and, where appropriate, to require response or action from the Executive Committee.	Graeme Simpson, Head of Corporate Services.	No.
Flood Risk Management Group Report.	To receive an annual report on the progress against the Flood Risk Management Action Plan.	Annette Roberts, Head of Development Services.	No.

NB – Changes from previous work programme highlighted in bold

Appendix 1

Committee Date: 9 April 2019			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Overview and Scrutiny Committee Work Programme 2019/20.	To approve the Overview and Scrutiny Committee Work Programme for the forthcoming year.	Graeme Simpson, Head of Corporate Services.	No.
Annual Overview and Scrutiny Report 2018/19.	To approve the annual report as required by the Council's Constitution to ensure that the activities of the Overview and Scrutiny Committee are promoted both internally and publicly to reinforce transparency and accountability in the democratic process.	Graeme Simpson, Head of Corporate Services.	No.
Housing Strategy Monitoring Report.	To consider – six month update.	Paula Baker, Housing Services Manager.	No.
Customer Care Strategy.	To consider - annual update.	Clare Evans, Corporate Services Manager.	No.
Disabled Facilities Grants Review Monitoring Report.	To consider - six monthly update.	Peter Tonge, Head of Community Services.	No.

NB – Changes from previous work programme highlighted in bold

PENDING ITEMS

Agenda Item	Overview of Agenda Item
Gloucestershire Joint Waste Committee	<p>Updates to be brought to the Committee in respect of:</p> <ul style="list-style-type: none"> - the future work programme which would be developed with the Gloucestershire Joint Waste Committee in autumn 2017; and - in the longer term, review of the Gloucestershire Waste Strategy. <p>Agreed by the Overview and Scrutiny Committee at its meeting on 17 October 2017.</p>
Risk Management Strategy Review	<p>Agreed by the Overview and Scrutiny Committee at its meeting on 14 June 2016. Risk Management training is being arranged for all Members late May/early June and, in line with the Terms of Reference, the Strategy will go to Audit Committee in July and on to the Executive Committee.</p>
Absence Management Policy Review	<p>Agreed by the Overview and Scrutiny Committee at its meeting on 14 June 2016. – An O&S Workshop was held on 28 February 2018.</p>
Review of Workforce Development Strategy	<p>Review by O&S Workshop – agreed by Overview and Scrutiny Committee at its meeting on 13 June 2017.</p>
Review of Corporate Enforcement Policy	<p>Review by O&S Workshop – agreed by Overview and Scrutiny Committee at its meeting on 13 June 2017.</p>
Review of Planning Enforcement Plan	<p>Review effectiveness of the Plan once it has been in operation for 12 months – agreed by Overview and Scrutiny Committee at its meeting on 9 January 2018.</p>